



2027
WCED ONLINE FORM FOR LEARNER APPLICATIONS
TO ORDINARY PUBLIC SCHOOLS
(GR. R,1 & Gr.8 ONLY)

WESTERN CAPE EDUCATION DEPARTMENT (WCED) ADMISSIONS 2027

The information on this form will be captured on the WCED online admissions system to assist the parent.

Primary Parent / Legal Guardian Information

Parent / Legal Guardian type (Please tick)		Biological	Adoptive	Legal Guardian	Step	Other				
Title: (Please tick)		Mr.	Miss	Mrs.	Ms	Prof.	Dr	Rev	Hon	Adv
First Name		Second Name		Surname						
Date of birth		Gender		Male	Female					
SA Citizen	YES	NO	ID number /Passport Number / Permit							
Marital status: (Please tick)		Divorced	Married	Separated	Single	Widowed				

IMPORTANT!!! Please Complete

Contact Information

Cell phone No.	Emergency Contact No.
Tel. No. (work)	Alternative Contact No.
Alternative Name and Surname	Alternative: Relationship
Email address	

Physical Address

Western Cape Address	YES	NO			
Address type: (Please tick)	Street / Road	Flat	Farm	Plot	Other
Address No / House / Street Number	Address / Street Name				
Building / Complex / Block / Apartment name					
Country	Province				
Town	Suburb				

Work Address (Optional)

Western Cape Address	YES	NO			
Address type: (Please tick)	Street / Road	Flat	Farm	Plot	Other
Address No / House / Street Number	Address / Street Name				
Building / Complex / Block / Apartment name					
Country	Province				
Town	Suburb				
Which address must be used for your application?	Physical Address	Work Address			

OPTIONAL (Secondary Parent / Legal Guardian Information)

Parent / Legal Guardian type (Please tick)		Biological	Adoptive	Legal Guardian	Step	Other				
Title: (Please tick)		Mr.	Miss	Mrs.	Ms.	Prof.	Dr	Rev	Hon	Adv
First Name		Second Name		Surname						
Date of birth		Gender		Male	Female					

SA Citizen	YES		NO		ID number /Passport Number / Permit				
Gender	Male		Female		SA Citizen	YES		NO	
Marital status: (Please tick)			Divorced	Married	Separated	Single	Widowed		
IMPORTANT!!! Please Complete									
Contact Information									
Cell phone no.				Emergency Contact no.					
Tel. no. (work)				Alternative Contact No.					
Alternative Name and Surname				Alternative: Relationship					
Email address									
Address Outside Western Cape		YES		NO					
Address type: (Please tick)		Street		Flat		Farm		Plot	
House / Street Number				Street name					
Building / Complex / Block / Apartment name									
Town					Suburb				

Learner Information									
Required Grade (The Grade you are applying for)					Date of Application (YYYY / MM / DD)				
First-time registration in Western Cape			Yes		No				
First Name		Second Name			Surname				
Learner's ID Number:					Date of Birth				
Learner's CEMIS Number:									
Gender	Male		Female						
Population group		Black/African			Coloured		Indian/ Asian		White
SA Citizen	YES		NO		Undocumented SA / Foreign learner	YES		NO	
Is the address the same as the primary parent's?				YES		NO			
Home address (where learner currently resides)									
Address type		Street		Flat		Farm		Plot	
Address no.		Street name		Building / Complex /Apartment name					
Town					Suburb				
Reason for Application	Learner Not promoted			Better prospects					
	Highest Grade Reached			New registration					
	Serious Trauma or issue at Previous School (Proof required)			Transfer from SNE to Public Ordinary school					

Name of the last school attended							Year	
Are you relocating to the Western Cape (WC) from another province?			YES		NO			
If yes, write down the name of the province.								
Are you relocating to the WC from another country?			YES		NO			

If yes, write down the name of the country.						
Language of Learning and Teaching (LOLT)	AFR	ENG	XHOSA	SESOTHO	TSWANA	

Do you wish to apply for Hostel accommodation? (Applicable to mainly rural areas)	YES		NO	
Do you wish to apply for learner transport? (Applicable to mainly rural areas at schools using the WCED learner transport schemes)	YES		NO	
a) Participation in sport	YES		NO	
If yes, please indicate which sport.				
b) Participation in cultural programme / s	YES		NO	
If yes, please indicate which cultural programme / s.				
c) Has the learner held any leadership position/s at school?	YES		NO	
If yes, please provide details.				
Name any sports award/s achieved.				
d) Does the learner play an instrument/s?	YES		NO	
If yes, please indicate which instrument/s.				
e) Level of music participation (Write down the level of participation or achievement.)				

Select Schools

Please indicate the schools you want to APPLY TO:

KINDLY RANK SCHOOLS BELOW IN THE ORDER OF YOUR PREFERENCE

No.1	NAME OF SCHOOL				Are you applying for more than 1 learner at the same school?	YES		NO	
Please indicate if the learner has a sibling attending this school.		YES		NO	CEMIS NUMBER				
No.2	NAME OF SCHOOL				Are you applying for more than 1 learner at the same school?	YES		NO	
Please indicate if the learner has a sibling attending this school.		YES		NO	CEMIS NUMBER				
No.3	NAME OF SCHOOL				Are you applying for more than 1 learner at the same school?	YES		NO	
Please indicate if the learner has a sibling attending this school.		YES		NO	CEMIS NUMBER				
No.4	NAME OF SCHOOL				Are you applying for more than 1 learner at the same school?	YES		NO	
Please indicate if the learner has a sibling attending this school.		YES		NO	CEMIS NUMBER				
No.5	NAME OF SCHOOL				Are you applying for more than 1 learner at the same school?	YES		NO	
Please indicate if the learner has a sibling attending this school.		YES		NO	CEMIS NUMBER				
No.6	NAME OF SCHOOL				Are you applying for more than 1 learner at the same school?	YES		NO	
Please indicate if the learner has a sibling attending this school.		YES		NO	CEMIS NUMBER				
No.7	NAME OF SCHOOL				Are you applying for more than 1 learner at the same school?	YES		NO	
Please indicate if the learner has a sibling attending this school.		YES		NO	CEMIS NUMBER				

No.8	NAME OF SCHOOL			Are you applying for more than 1 learner at the same school?	YES		NO		
Please indicate if the learner has a sibling attending this school.		YES		NO		CEMIS NUMBER			
No.9	NAME OF SCHOOL			Are you applying for more than 1 learner at the same school?	YES		NO		
Please indicate if the learner has a sibling attending this school.		YES		NO		CEMIS NUMBER			
No.10	NAME OF SCHOOL			Are you applying for more than 1 learner at the same school?	YES		NO		
Please indicate if the learner has a sibling attending this school.		YES		NO		CEMIS NUMBER			

Declaration by legal parent/guardian

I, the undersigned, declare that the above information is correct.

Signed by legal parent/guardian: _____

Date: _____

REQUIRED DOCUMENTS SUBMITTED TO THE SCHOOL / WCED

<i>Please check that the following documentation is attached</i>	<i>Please tick</i>	
1. IDENTIFICATION		
a. Certified copy of ID / Birth certificate (learner) OR		
b. In the case of foreign learners: a passport / a copy of parent's refugee or asylum seeker permit on which the learner's name should appear. OR	YES	NO
c. If the learner was not born in SA, a passport / a refugee or asylum seeker permit issued in the learner's name OR		
2. If the learner of foreign parents was born in SA: A handwritten Birth Certificate (DHA 19 form).		
3. A study permit issued by the Department of Home Affairs or proof of application (If the learner is a foreign learner)	YES	NO
4. Copy of immunization card / Road to Health chart (Primary schools only)	YES	NO
5. Latest official school academic report of the learner	YES	NO
6. Proof of residence (municipal/rates account/lease agreement/affidavit confirming residence)	YES	NO

Checked by (Name and surname): _____

Date: _____

Checked and signed by: _____